

Preliminary Project Proposal

Project Title:

Date:

Project Proponent(s):

Project Type (✓one):

- New Building
- Renovation of Existing Building
- Infrastructure
- Other (Please specify)

CPC Action:

CPC's proposed recommendation to the Chancellor to be determined in consultation with the Office of Budget and Planning.

Problem Statement or Campus Need:

Provide a brief overview of the campus problem or need addressed by the proposed project (e.g., space shortage; enrollment/faculty increases; dispersion of function; replacement space; poor quality of existing space; current campus spaces do not accommodate instructional need; research opportunity or endeavor; aesthetic improvement; academic mission, etc.).

Background Information:

Optional. If relevant, provide background history on the project.

Consider the following:

Has the project has been presented to CPC in the past or was part of a larger project? When was the building constructed, occupied, designed? Has the building been renovated in the past (particularly for renovation or seismic upgrade projects)? Is there any historical significance to the building or site? Is this a project amendment?

Project Description:

Provide a brief summary of the proposed capital project, including its specific goals; a program plan identifying the occupants, type(s) of activity; type(s) of space required (research or class laboratory; classroom; office space, etc.), and

estimated square footage; indication of the extent to which the proposed project is consistent with the latest version of the UCSB Long Range Development Plan.

Space Needs Assessment:

Provide comparison tables for Existing Space Summary and Proposed Space Program. These summaries identify type of space with corresponding ASF.

Department Profile and Needs:

Optional- If the project is addressing a specific departmental need please provide a summary of the department including:
Academic sub-divisions within the department; numbers of faculty, researchers, post-docs, enrollment information of graduate and undergraduate students, projected growth, program changes, etc.

Budget/Schedule/Financial Feasibility:

Provide proposed project budget and schedule including desired date of occupancy or project completion. Discuss possible financing options. Assess the advantages and disadvantages to identified funding source.

Consultation:

Provide a timeline and information regarding campus and off-campus consultation (e.g. coastal commission, UCOP, Regents, private partnerships). Which other campus entities have reviewed the proposed project?

Site/Environmental Issues:

Provide identified site options. Assess advantages and disadvantages to each site. Consider the following:
Is the site identified for the purpose in the latest version of the UCSB Long Range Development Plan? Will other programs/campus functions need to be relocated off the site? Will any environmental surveys/studies need to be done to determine whether the site is suitable for construction?

Submit via email to:

Chuck Haines, Interim Director of Capital Development
Michael McGrogan, Assistant Planner, Capital Development
Office of Budget & Planning
University of California, Santa Barbara